



सत्यमेव जयते



**NATIONAL BIODIVERSITY AUTHORITY
GOVERNMENT OF INDIA**

5th Floor, TICEL Bio Park, CSIR Road, Taramani, Chennai – 600 113
Ph: 044-2254 2777 Fax: 044-2254 1200

Call for Applications

National Biodiversity Authority (NBA), a Statutory body established under the Biological Diversity Act, 2002, has established a Centre for Biodiversity Policy and Law (CEBPOL) as a joint initiative under the Indo-Norwegian Cooperation in the field of Biodiversity Policy and Law and **the period of the programme is upto December 2018**. Applications are invited from Indian nationals for the position of:

Consultant - Biodiversity Law (Code: CP-CBL)

For the eligibility criteria, scope of work and other terms and conditions, interested applicants may refer to our website: www.nbaindia.org. The last date/ time for the receipt of applications addressed to The Administrative Officer, National Biodiversity Authority, TICEL Bio Park 5th Floor, CSIR Road, Taramani, Chennai – 600 113 in the prescribed format along with self-attested copies of all supporting documents/testimonials will be **31.08.2017 before 5.45 P.M.**

Administrative Officer, NBA



NATIONAL BIODIVERSITY AUTHORITY
(GOVERNMENT OF INDIA)

TICEL Bio Park 5th Floor, CSIR Road, Taramani, CHENNAI – 600 113
Phone: 044-22542777, 22541075, 22541082

National Biodiversity Authority (NBA) is a Statutory Body of the Ministry of Environment, Forest & Climate Change (MoEF&CC), Government of India (GoI), established as per Section 8 of the Biological Diversity Act, 2002 and is having its Head Office at Chennai. The Authority has established the Centre for Biodiversity Policy and Law (CEBPOL) as a joint centre under the Indo-Norwegian cooperation in the field of Biodiversity Policy and Law with mandate to focus at national, regional and global levels. The period of programme is upto December, 2018.

CEBPOL Background

Under this cooperation, the CEBPOL programme would focus on the following areas:

- To provide professional support, advice and expertise to the Government of India and Norway on a sustained basis on matters relating to biodiversity policies and laws at the national level, as well as in international negotiations relating to biodiversity in multilateral forums.
- To develop professional expertise in biodiversity related policies and laws, *inter alia* through encouragement of research, development and training in matters relating to Convention on Biological Diversity, as well as its interface with other multilateral environment agreements and United Nations bodies.
- To develop and implement an array of capacity building programmes through multidisciplinary research and customize training programmes for a wide range of stakeholders focusing on human resource development.
- To facilitate interactive information sharing through web conferencing, web seminars and virtual meetings involving relevant research centres and environmental law associations within India, Norway and other countries where such expertise is available.
- To develop India as a regional and international resource Centre for Biodiversity Policy and Law through provision of training and human resource development.

Applications are invited for the given below position and the ToR is as follows:

Consultant - Biodiversity Law (Code: CP-CBL)

In order to assist CEBPOL programme, applications are invited from Indian nationals for the position of Consultant (Biodiversity Law), purely on temporary basis.

Position Summary

Post Title	Consultant (Biodiversity Law)
Organization	CEBPOL at the Premises of the NBA, Chennai
Pay and Pay range	Pay Rs.70,000/- p.m (Pay range from Rs.70,000 to Rs.85,000)
Age	Upto 50 years
Duty Station	NBA, Chennai - 600 113
Type of position	Contractual
Duration	One Year (extendable based on the performance)

a. Scope of the assignment

The **Consultant (Biodiversity Law)** provides assistance to the Programme Manager in the implementation of day-to-day activities and works under his/her direct supervision. The terms of reference and qualification required are given below.

Terms of Reference

- Guide day-to-day activities of CEBPOL on issues of biodiversity law;
- Support the work of legal specialists on issues of national and international biodiversity law with specific focus on ABS and Associated Traditional Knowledge;
- Prepare legal review documents, including on Biological Diversity Act and Nagoya Protocol (International Access Benefit Sharing (ABS) regime(s)); ITPGRFA etc.;
- Provide legal support to NBA on issues of compliance to Biological Diversity Act;
- Train and mentor State Biodiversity Boards (SBBs) and others on issues related to Biological diversity Act, Rules and other Acts related to Biodiversity;
- Any other relevant activity of CEBPOL assigned by the Chairman / Secretary, NBA / Programme Manager, CEBPOL.

b. Qualifications and skills

Qualification:

A Degree in law, with specialization in environmental law with at least 2 years of experience in dealing with biodiversity issues;

Experience (Essential):

- At least one year experience in dealing with multilateral environmental agreements, such as the Convention on Biodiversity (CBD) and others;
- Working experience in providing legal guidance, analyses and support on environmental law and/or biodiversity law;
- Proven skills in preparation of opinions, legal analyses, publications in journals and others;
- Proven ability to work in techno-legal teams.

Experience (Desirable):

- Five years of experience in dealing with biodiversity issues.
- Three years of experience in dealing with multilateral environmental agreements, such as the Convention on Biodiversity (CBD) and others;

c. Age Limit

The **maximum** age limit for applying is **50 years** as on the last date prescribed for the receipt of the applications.

d. Remuneration

The remuneration of the Consultant will be **Rs.70,000/-** per month (Consolidated) subject to TDS at the rates applicable. Remuneration being consolidated amount is payable at the end of the month irrespective of the fact whether the month consists of 28/29/30/31 days and TDS at the rates applicable will be deducted from the payment.

GENERAL INSTRUCTIONS

I. Terms & Conditions

- a. The position shall be full time and place of work shall be office of the NBA, Chennai.
- b. The offer will be purely temporary and initially **for a period one year (extendable based on the performance)**. However, depending upon the work schedule and performance of the individual, the period of engagement may be extended / curtailed with the approval of the Chairperson, NBA - the Competent Authority.
- c. The Authority reserves the right to screen and call only such candidates who are found prima facie suitable for being considered by the Screening Committee. Mere fulfilling of the norms will not automatically entitle a candidate to be called for interview.
- d. The selected candidate should not take up any other assignment during the period of his / her engagement with CEBPOL.
- e. The person may have to undertake tours as and when directed by the Chairperson, NBA and travel entitlements shall be specified in the offer letter. However, no TA/DA shall be admissible for joining the assignment or on its completion.
- f. The final outcome of any paper / guidelines / report / notes / briefs etc. prepared by the candidate will become the property of NBA. No authorship / copy right can be claimed on any written report / material prepared by him/her automatically.
- g. The Authority reserves the right to reject all or any application received for the position without assigning any reason.
- h. In case of any dispute about the interpretation of any point / clause / condition / rule, etc. the decision of the Chairperson, NBA shall be final.

II. How to apply

- a. The eligible and willing candidates should download the prescribed application format from www.nbaindia.org web site.
- b. The application should bear the signature of the applicant along with the scanned copy of the recent passport size photograph.
- c. After filling up the application with details, rename the file with the applicant's name. Take a print/hard copy of application format and duly sign it with date.
- d. The softcopy of the application form should be sent to the email id: jobs@nbaindia.in.

- e. The signed hard copy of application should be submitted to “**The Administrative Officer, National Biodiversity Authority, TICEL Bio Park 5th floor, CSIR Road, Taramani, Chennai – 600 113**” on or before **31.08.2017 by 5:45 PM** along with following enclosures:
- a. Detailed bio-data
 - b. Latest passport size photograph**
 - c. Self attested copies of documents / testimonials in support of
 1. age
 2. qualification, computer skills
 3. experience
 4. employment certificate(if any)
 5. special trainings attended (if any)
 6. published papers/reports/articles in relevant areas (if any)
- f. If applications are incomplete, or without applicant’s signature or not in prescribed format the same will be rejected and no correspondence in this regard will be entertained.
- g. The applicants may have to produce the original documents / testimonials in support of age, qualification, experience etc, for verification when called for interview by NBA.
- h. No correspondence regarding the stage / processing of applications will be entertained from the candidates. Canvassing, in any form, will disqualify the candidate.

The Administrative Officer,
National Biodiversity Authority,
TICEL Bio Park 5th Floor,
CSIR Road, Taramani,
Chennai – 600 113



CENTRE FOR BIODIVERSITY POLICY AND LAW (CEBPOL)

Annexure

CEBPOL STAFF RECRUITMENT

Post Applied for _____ Position Code: _____

(TO BE FILLED IN BLOCK LETTERS (1-6) DULY TYPED*)

For Office Use:

Application No.:.....Date.....

verified by:.....

Remarks:.....

Affix Latest
Passport Size
Photograph

1.	Name in Full (Shri/Smt/Ms)						
2.	Father/Husband Name (Optional)						
3.	Date of Birth & Age						
4.	Nationality						
5.	Address for Correspondence						
6.	Telephone No. & Mobile No.						
7.	Email						
8.	Permanent Postal Address						
9.	Gender						
10.	Marital Status						
11. Educational Details (Diploma/UG/PG/Ph.D., Details)							
Sl.No	Qualification	Course/Subject	University / Institution	Year of Passing	% of Marks	Division/Class	Remarks

19.	Reference (Attach two letters in original):
Reference 1	
Reference 2	
20.	Details of outstanding work, if any, done in the past:
21.	Awards/Rewards/Appreciation letters received, if any, (Please attach copies):
22.	Please mention the title of Books/project reports/concept papers/approach papers that have been prepared in the past and other relevant details (year of submission/publication/institution details) (applicable for the post of Programme Manager and Consultants only):
23.	Please write about yourself in not more than 750 words, and also state the reasons for considering your candidature for the position applied for
24.	Any other information :

Declaration:

I hereby declare that the information furnished in the application is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or there is any material omission made on a Personal History Form or other document requested by the Organisation, my candidature/engagement is liable to be cancelled / terminated, at any stage, without notice or any compensation in lieu thereof.

* Total no. of pages submitted including application format

(Signature of the candidate with date)

***Handwritten applications not in prescribed format will be rejected**

N.B: The applicants will be requested to supply documentary evidence in support of the statements made in the application form as above. The applicants need not submit the originals, texts of reference or testimonials unless they are obtained for the sole use of the Organisation.

To

The Administrative Officer
National Biodiversity Authority,
5th Floor, TICEL Bio Park,
CSIR Road, Taramani,
Chennai – 600 113.