



## NATIONAL BIODIVERSITY AUTHORITY

(An Autonomous and statutory body under the Ministry of Environment, Forests and Climate Change, Government of India)

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NBA/IPR-gen/ 33/26/19-20 14461

Date: 09 March, 2021

### OFFICE ORDER

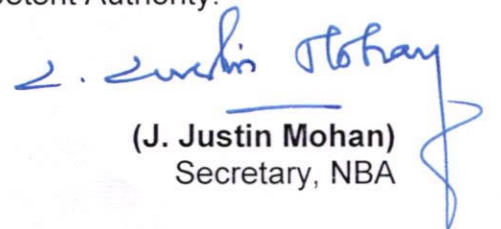
**Sub:** Process of ABS applications –Reg

**Ref:** NBA OM.NBA/ADMIN/2/28/07 dated 19<sup>th</sup> March, 2020

In supersession of all previous office order issued on this subject, in order to expedite the processing of ABS applications, the following directions to entertain the ABS applications are issued:

- ABS applications that are filed online through ABS e-filing portal ([www.absefiling.nic.in](http://www.absefiling.nic.in)) shall be entertained and only such applications shall be further processed.
- ABS applications that are received in a hard copy shall not be entertained and shall be returned along with application (Demand Draft / Cheque) to the applicant within 5 working days from the date of receipt of such applications and advise to apply online through ABS e-filing portal.
- The ABS facilitation desk in concerned section shall undertake the exercise of returning of application without assigning file number to the applicant with the approval of the Section Head concerned.
- The above process shall come into force with immediate effect and will continue until any further orders on this subject.

This issue with the approval of the Competent Authority.

  
(J. Justin Mohan)  
Secretary, NBA

Copy to: Administrative Officer/ Account Officer / Advisor Law/ Technical Officer(BS)/ Technical Officer (IPR) ..... for necessary compliance.