राष्ट्रीय जैव विविधता प्राधिकरण
NATIONAL BIODIVERSITY AUTHORITY
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No: NBA/2/109/ADMN/(862)/2023 – 24/800 Dated 4th July, 2023

OFFICE MEMORANDUM

Sub: Re-constitution of NBA's Internal Complaints Committee (NBA – ICC) on sexual harassment of women at workplace – reg.

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In supersession of earlier OM of even number dated 25th January, 2023 and in accordance with Section 4 of the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013, the following Internal Complaints Committee (NBA – ICC) is hereby constituted to received complaints and act there upon in accordance with the provisions under the Act:

1.	Smt. S. Kanchana, Office/Comp. Asst, NBA	-	Presiding Officer
2.	Shri. D. Chezhian, Office/Comp. Asst, NBA	-	Member
3.	Dr. R. Srirama, YP – III(Scientific), NBA	-	Member
4.	Smt. K. Tamilselvi, Admn Officer, National Institute of Wind Energy, Chennai. Mob: +91 – 9445798038, Email: tamilselvi@niew.res.in	-	External Member
5.	Smt. Kanthimeenakshi, YP – III(Legal), NBA	-	Member Secretary

2. The Presiding Officer and every member of the NBA – ICC shall hold office from the date of issue of this OM until further Orders.

3. As provided under Section 11(3) of the Act, for the purpose of making an inquiry under Section 11(1), NBA – ICC shall have the same powers as are vested in a Civil Court, under the Code of Civil Procedure, 1908 when trying a suit in respect of the following matters, namely:

a. summoning and enforcing the attendance of any person and examining him/her on oath;
b. requiring the discovery and production of documents; and
c. any other matter which may be prescribed.

This issues with the approval of the competent authority.

(N. Venkataraman)
Administrative Officer(i/c)

Distribution:

1. Presiding Officer and Members of NBA – ICC.
2. PS to Chairperson, NBA / PS to Secretary, NBA
3. All Officers / Staff in National Biodiversity Authority, Chennai.
4. Guard File/ Notice Board / NBA Website.