



सत्यमेव जयते



India Biodiversity Awards (IBA)

Evaluation Criteria and Guidance Manual

National Biodiversity Authority, India

July 2021

TABLE OF CONTENT

S.No.	Content	Page No.
I	Background	01
II	Categories of India Biodiversity Awards	02
III	Evaluation Criteria and Guidance	04
IV	The Process	09
Annexures		
1a	Format of IBA application for online submission in the category " Conservation and Sustainable Use of Biological Resources "	1a (11-15)
1b	Format of IBA application for online submission in the category " Best Biodiversity Management Committee "	1b (16-26)
1c	Format of IBA application for online submission in the category " Incentivizing Access and Benefit Sharing "	1c (27 -30)
1d	Format of IBA application for online submission in the category " Best Peoples' Biodiversity Register "	1d (31 -38)

I. Background

The India Biodiversity Awards (IBA) is a joint initiative of the Ministry of Environment, Forest and Climate Change, National Biodiversity Authority and the United Nations Development Programme - India. It is an innovative process to identify and recognize the efforts of individuals, communities and institutions including corporates (both public and private) working towards effective biodiversity conservation, sustainable use of biological resources, access and benefit sharing and biodiversity governance.

The first India Biodiversity Awards were jointly announced by the MoEFCC and UNDP in 2012 at the high level segment of the Eleventh Meeting of Conference of Parties (CoP-11) to the Convention on Biological Diversity. Following its success, the second, third, fourth and fifth cycle of India Biodiversity Awards were given in 2014, 2016, 2018 and 2021. Over 750+ good cases of biodiversity conservation, sustainable use, access and benefit-sharing and biodiversity governance have been documented through the award process. The awards were institutionalized in the National Biodiversity Authority in 2017 and are given bi-annually. The 6th cycle of India Biodiversity Awards were announced during the celebrations of International Day for Biological Diversity (IDB) on 22nd May, 2021. The awards under the 7th IBA cycle will be given in 2023.

II. Categories of India Biodiversity Awards

There are 4 categories of India Biodiversity Awards as follows:

1. Conservation and Sustainable Use of Biological Resources

The award aims to recognize the efforts of individuals/ institutions/ corporates (both public and private) involved in effective management and conservation of the Biological Resources in an equitable and sustainable manner.

2. Best Biodiversity Management Committee

The award aims to recognize the exemplary work of Biodiversity Management Committees (BMCs) in documentation of biological resources and associated traditional knowledge through Peoples' Biodiversity Registers (PBRs); generating awareness; establishing best practices in biodiversity conservation, sustainable use, social and gender equity; empowerment and equitable sharing of benefits with the conservers of the resource.

3. Incentivizing Access and Benefit Sharing

The award aims at recognizing entities practicing complete cycle of ABS process; projects augmenting noteworthy monetary and/ or non-monetary equitable sharing of benefits out of the utilization of biological resources with communities and stakeholders concerned.

4. Best Peoples' Biodiversity Register

The award aims to recognize the range of traditional as well as innovative methods including the use of digital technology in documenting Peoples' Biodiversity Registers and realizing the Access and Benefit Sharing (ABS) potential.

The 4 IBA categories are summarized below:

No.	Name of the Category	Entity	Value of the Award	Remarks
1.	Conservation and Sustainable Use of Biological Resources	Individuals/ Community Institutions/ Corporates (both public and private)	5 Lakhs Plus 2 Certificate of Appreciation of Rs 1 Lakh each.	Recognize Individuals and Institutions (including public and private corporates)
2.	Best Biodiversity Management Committee	Statutory Institutions under BDA 2002	5 Lakhs Plus 2 Certificate of Appreciation of Rs 1 Lakh each.	Recognize and enhance healthy competition among the BMCs to meet their objectives
3.	Incentivizing Access and Benefit Sharing	Body Corporate practicing complete cycle of ABS Process	5 Lakhs Plus 2 Certificate of Appreciation of Rs 1 Lakh each.	Showcase best ABS process adopted by body corporate to comply with BDA 2002 and Rules 2004 while conserving biological resources.
4.	Best Peoples' Biodiversity Register	Statutory Institutions under Biological Diversity Act, 2002	5 Lakhs Plus 2 Certificate of Appreciation of Rs 1 Lakh each	Encourage / enhance the quality of PBRs documentation preferably electronic and promote its use for effective biodiversity conservation.

III. Evaluation Criteria and Guidance

1. Conservation and Sustainable Use of Biological Resources

For the purpose of IBA 2023, the focus of this IBA category will be on conservation of wild species (both plants and animals), land races, folk varieties, cultivars, domesticated stocks and breeds of animals, preservation of habitats and the efforts undertaken by individuals.

- ◇ Conservation Importance
- ◇ Extent of resource use/exploitation
 - Quantum of use
 - Quantum of natural replenishment
- ◇ Innovative restoration and conservation strategies
- ◇ Outcomes
 - Primary
 - Secondary
- ◇ Source of Funding
 - Community resources
 - External source(s)
- ◇ Engagement of the local communities and external actors
 - Participation of local communities
 - Participation of the external actors
- ◇ Use of traditional knowledge and practices
- ◇ Initiatives taken for conservation
 - Action and strategies employed for conservation
 - Measures taken to promote sustainability
 - Rate of replenishment achieved
- ◇ Mechanisms evolved to sustain the process
 - Rules and regulations including customary laws
 - Benefit sharing systems evolved
 - Diversified livelihoods
 - Monetary benefits and economic returns

- ◇ Engagement of Individuals
 - Participation of local communities
 - Women
 - Youth
 - Vulnerable groups
- ◇ Participation of the external actors
 - Government Departments
 - Research Organizations
 - Local entities such as BMCs
- ◇ Contribution in activities related to Climate Change Mitigation and Resilience

2. Best Biodiversity Management Committee¹

- ◇ Role and responsibility
 - Vibrancy of the BMC

Vibrancy is an indicator of effectiveness in terms of BMC functionality inter-alia based on: -

 - a. *Constitution of BMC following the official guidelines*
 - b. *Number of BMC meetings held in last 3 years*
 - c. *Decisions taken by the BMC and their nature*
 - d. *Implementation of the decisions/compliance*
 - Capacity building initiatives taken
 - Initiatives implemented and documented for conservation of local and traditional species / varieties
 - Threat assessment of the area
 - Species-specific surveys conducted
 - Traditional knowledge recorded
 - Other valuable information gathered
 - An updated PBR prepared through a participatory process
 - Use and application of PBR for conservation and trade purposes
 - Planning and organizing of Communication, Education, and Public Awareness (CEPA) activities

¹ The application made under the category of best BMC and best PBR would be routed through the concerned State Biodiversity Board.

- ◇ Engagement of individuals in the activities
 - Ways and strategies employed to engage women, youth and men
 - Coordination with the local bodies and external agencies
 - ABS agreements (monetary and non-monetary) (Number of agreements and amount involved in the last 3 years)
 - Levy charges as collection fee
 - Initiatives for resource traceability
- ◇ Linkages with GPDP and other local plans

Panchayati Raj system of India is unique system of local self-governance. It is a mandatory activity for the panchayats to prepare a local plan in the form of Gram Panchayat Development Plan (GPDP) to diagnose local problems, finding solutions with rational application of resources to achieve the desired goal. Ecological and Environmental wellbeing of the local area is one of the focal areas under GPDP. To make this achievable, it is essential to integrate the inputs from People's Biodiversity Register (PBR) and BMC Action Plan into the GPDP.
- ◇ Conservation initiatives through Biodiversity Heritage Sites (BHS), if applicable
- ◇ Source and Use of funding

This envisages finding financial opportunities by the BMCs and appropriate use of it by

 - a. *Making plan /proposals for utilization of funds*
 - b. *Setting targets for such utilization*
 - Community resources
 - ✓ Cash or in-kind
 - ✓ Linkages with local /government program
 - External Source
 - ✓ Donor driven
 - ✓ Funded by Government Agencies
 - ✓ Annual Reports / Statements prepared in the last 3 years
- ◇ Future role of BMC
 - Future plan of Action
 - Vision of BMC in terms of biodiversity conservation and resource use

3. Incentivizing Access and Benefit Sharing

- ◇ Compliance of legal processes
- ◇ Sustainability of the resource

All resources on earth need to be carefully managed for their long term availability. Sustainability of the resource lies in the use natural resources at a rate that the Earth can replenish them. It is a way to ensure that we meet the needs of both present and future generations.

- ◇ Practices adopted for conservation and sustainable use
 - ✓ Methods employed for extraction
 - ✓ Methods employed for collection
 - ✓ Restoration and natural replenishment
 - ✓ Long term conservation strategies
 - ✓ Scientific research and validation of traditional knowledge

- ◇ Traceability of the resource

The traceability in the supply chain of any bio resource is crucial in the process of implementing ABS mechanism. It allows the State Biodiversity Boards (SBBs) or the companies to trace the origin of an accessed bio-resource. So, a user of bio resources may have fulfilled the legal obligations, but the benefits may still not to reach the communities, unless the entire supply chain becomes traceable.

- ◇ Benefits shared (Monetary)

In financial terms (e.g. access fee/ upfront payments/royalties etc.)

- ◇ Benefits shared (Non-monetary)

The benefits could include non-monetary components (e. g. Sharing of research and development results/grant of joint ownership of IPRs/ transfer of technology/ Collaboration, cooperation and contribution in education and training / Institutional capacity-building;/ Food and livelihood security benefits etc.

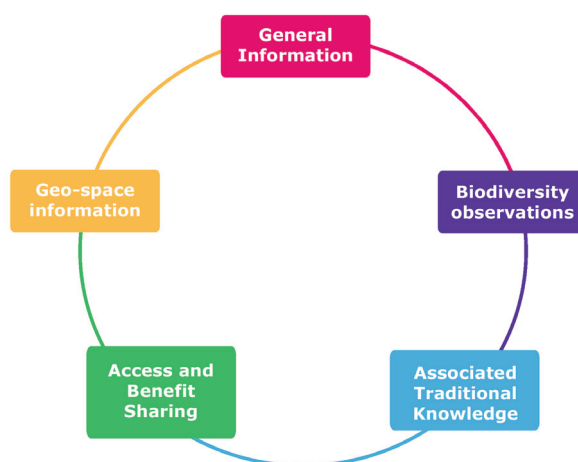
4. Best People's Biodiversity Register²

- ◇ An updated and comprehensive documentation (preferably in electronic form) of available resources in qualitative as well as quantitative terms

The PBR is a dynamic document made by the efforts of local people that needs to be updated periodically to accommodate all the information related to bio resources and traditional knowledge from the concerned area. It must qualify the following: -

- It should be in the prescribed format of NBA/SBB.
- It should follow the basic framework given below:

Framework of PBR



- ◇ Must be prepared through a participatory process with scientific validation by the responsible agencies/ institutions/ experts (e. g. ZSI/BSI/Technical Support Group / University / College / NGO etc.)
- ◇ Includes abundance and distribution maps of species
 - Abundance and distribution maps may be generated for any bio resource by plotting their occurrences on a given map of the area. It helps to interpret the status of any species in time and space and guides the conservation interventions.
- ◇ Demonstrated use of PBR for conservation, sustainable use and benefit sharing

Considering the "Confidential nature" of some PBR attributes, exchange of information in this category will be through "Password Protected" files.

² The application made under the category of best BMC and best PBR would be routed through the concerned State Biodiversity Board.

IV. The Process

Constitution of Jury

For every IBA cycle, a 10-member Jury (including a Chair and a Co-Chair) will be constituted by the National Biodiversity Authority for selection of the awardees. The Jury with the assistance of NBA Secretariat would screen all the received applications and would make field visits to the shortlisted site(s) and interact with the applicants to ascertain actual ground reality prior to selection for awards. The field validation is an important component of the IBA process.

Expression of Interest

A wider circulation of information regarding the IBA will be carried out through all possible platforms such as websites of National Biodiversity Authority, State Biodiversity Boards, United Nations Development Programme, India, MoEFCC Govt of India and through social media such as twitter, face book and WhatsApp groups inviting applications. Applications for biennial India Biodiversity Awards will be sought in the prescribed format (Annexure Ia, Ib, Ic, Id) for each of the above categories and would be received by NBA through a dedicated web link provided on the NBA website. The time lines for IBA process for each cycle will be determined and disseminated by the NBA.

Submission of Detailed Application

The IBA Jury would screen all applications received in this prescribed format on the basis of objective criteria and shortlist applications for submission of additional information including graphics and videos depicting activities and achievements.

Field Validation

All the shortlisted applications will be subjected to a field validation process by the IBA Jury. Representatives of NBA and SBBs/UTBCs would facilitate the field validation process.

Selection of Awardees

Based on the review of applications, field validation and interaction with the applicants, a PowerPoint presentation would be prepared by the Jury and would be evaluated by the Jury members and a consensus would be achieved for selecting the awardees in different categories. In case of a 'tie', joint awardees may be declared and the awards amounts will be shared.

Awards ceremony

The award ceremony will be organized biennially preferably on the occasion of the International Day for Biological Diversity held on 22nd May.



NATIONAL BIODIVERSITY AUTHORITY

India Biodiversity Awards 2023 - Nomination Form

Category: Conservation and Sustainable Use of Biological Resources

PART A

I APPLICANT DETAILS

a) Name of the applicant / nominee (In case applicant is an institution / corporate, give name of the institution / corporate here)	
b) Address (With pincode)	
c) Name of a contact person (In case applicant is an institution/ corporate)	
d) Phone No. (Please give landline no. with STD code)	
e) Mobile No.	
f) E-mail Address	
g) Website	

II FACILITATOR DETAILS (To be filled only if applicant is nominated by another person)

a) Name of the Facilitator	
b) Address of Facilitator (With pincode)	
c) Phone No. (Please give landline no. with STD code)	
d) Mobile No.	
e) E-mail Address	
f) Website	

PART B

I ABSTRACT

Why the applicant should be considered for award (up to 200 words)

II REFERENCES

Please give Names, Address, Contact number, e-mail Address of 3 persons who knows about your work				
S. No.	Name	Address	Mobile Number	E-mail Address
1				
2				
3				

PART C

QUESTIONNAIRE

1. Name of the species and why it should be conserved? (context, threats, conservation status) (Not more than 250 words)

--

2. Geographical location of the work

--

3. Total territorial area in acres/hectares/sq. km

--

4. From which year have you started working?

--

5. What is your contribution in ecological restoration and conservation efforts? (Not more than 250 words)

--

6. What are the conservation outcomes that have been achieved so far?
(Not more than 100 words)

7. How have you ensured sustainable use? What methods/strategies were adopted to control the overexploitation of the resources?
(Not more than 250 words)

8. What is the outcome of your contribution achieved so far? How has it impacted the well-being/health/livelihoods/income of the people, including the vulnerable communities? (Not more than 200 words)

9. What was the extent of area over which the resource was present before you started conservation and sustainable utilization? What is the extent of area now? (Note: extent of area could be given in ha/acres and sq.km)

10. How are the funds shared within the community? Provide details if any fraction of the funds is set for the conservation and sustainable use of resources? How has it impacted (both, positive and negative) the well-being and income of the community (especially vulnerable sections of society, including women, poor and BPL families, etc.) (Not more than 200 words)

11. Have you devised any rules/regulations for sustainable use/ collection or extraction? Have these been adopted by the local communities at the general meetings? Have these been acknowledged by the BMC/SBB/NBA etc.? (Not more than 100 words)

12. What are the other sources of livelihood for the local communities? (Not more than 100 words)

13. How did you engage youth, women and vulnerable groups in your activities? How many such groups are involved?

14. What is the level of association with BMC in your area? (Not more than 100 words)

15. What is the scope of scaling up of your activities? (Not more than 100 words)

16. What is the source of funding for this work?

17. Which institutions or individuals have been engaged in this work and how? (Not more than 150 words)

18. Have the traditional knowledge and practices contributed in your activities? (Not more than 200 words)

19. Has the initiative contributed to climate change Mitigation and Resilience? (Not more than 200 words)

PART D
DECLARATION

I/We hereby declare that

1. The applicant meets eligibility criteria as specified by the NBA.
2. The information provided in the application is true and correct.
3. I/We understand that providing any wrong or incorrect information will lead to disqualification of applicant and will be liable for legal action.

Date:

Name:

Place:

Signature:

Annexure - 1a is to be submitted in word format within the prescribed deadline at the email id : bdawards2023@nbaindia.in



NATIONAL BIODIVERSITY AUTHORITY

India Biodiversity Awards 2023 - Nomination Form

Category: Best Biodiversity Management Committee

PART A

I. SBB DETAILS (All applications in BMC category should be forwarded through respective SBBs)

a) Name of the SBB	
b) Name of the Forwarding Officer	
c) Designation of Forwarding Officer	
d) Attach the Forwarding Letter duly signed by Officer of SBB	<<Attach >>

II. BMC DETAILS

a) Name of the BMC	
b) Address (With pincode)	
c) Name of a contact person	
d) Phone No. (Please give landline no. with STD code)	
e) Mobile No.	
f) E-mail Address	
g) Website	

III FACILITATOR DETAILS (To be filled only if applicant is nominated by another person)

a) Name of the Facilitator	
b) Address of Facilitator (With pincode)	
c) Phone No. (Please give landline no. with STD code)	
d) Mobile No.	
e) E-mail Address	
f) Website	

PART B

I. Abstract

1. Why the BMC should be considered for award (up to 200 words)

II. REFERENCES

Please give Names, Address, Contact number, e-mail Address of 3 persons who knows about your work				
S. No.	Name	Address	Mobile Number	E-mail Address
1				
2				
3				

PART C

QUESTIONNAIRE

GENERAL DETAILS

1. Name of the BMC

2. Name of the Village / Block / District / State

3. Name of the Panchayat/Zila Parishad/Municipal Committee or Corporation under which the BMC has been formed

4. Name of the Chairman

5. Number & Names of members

6. Number of women members associated with the BMC

7. Area of Jurisdiction (to be given in acres, hectares or sq.km)

8. Total number of members

9. No. of SC/ST individuals associated (if relevant)

10. Date of formation of BMC

11. Does the BMC have a dedicated office space?

12. When was the last election held to select Chairman?

13. Whether an MLA/ MP/ MLC/expert government representative for the meetings of BMC?

PBR DETAILS

1. When was the preparation of PBR started and when was it completed?

2. Has the PBR been validated?

3. When was the last time the PBR was updated?

4. Did the BMC involve the local communities or any external agency or both in the preparation of PBR?

5. Did the BMC receive any technical or financial support from NBA/SBB for the preparation of PBR? If yes, how much?

COORDINATION AND CONSERVATION

1. What are the perceived threats to biodiversity in your area?

2. What are the conservation efforts made by the BMC since its inception? (Not more than 200 words)

3. Has the BMC been involved in conservation of any particular species? (Species that is unique/rare/getting threatened locally). Describe in not more than 100 words.

4. What are the alternate livelihoods opportunities created by the BMC for the local communities for conservation of biodiversity? Describe in not more than 100 words.

5. What are the mechanisms and strategies employed to ensure sustainability of the resources? (Describe in not more than 200 words)

6. What are the ways and strategies employed for engaging women, youth and other vulnerable groups? (Describe in not more than 200 words)

7. How is the BMC coordinating with Panchayats, Watershed committees, JFMCs, EDCs and other agencies for conservation? (Describe in not more than 150 words)

8. How is the monitoring of resources done by the BMC?

9. Does a technical support group exist in your area? What is the assistance provided by them to the BMC? (Describe in not more than 100 words)

10. Has any special research project been taken up in your area? If yes, by whom? Has BMC been involved in the project in any way? (Describe in not more than 150 words)

AWARENESS AND CAPACITY BUILDING

1. Explain the role of BMC in creating awareness about biodiversity conservation among people (No of meetings conducted, outcomes etc)

2. Has the BMC been involved in giving training to people? (Eg – training to conserve a species, cultivation techniques, sustainable practices etc)

3. Explain about the various stakeholders who were involved for giving awareness & capacity building (Like NGOs, outsourcing trainers, domain experts etc)

4. Explain the output of awareness and capacity building. (How the situation has changed – before and after)

REGULATION OF BIO-RESOURCE UTILISATION AND TRADE

1. Has the BMC made studies/collected data on the available bio-resources in the BMC area and its utilisation / trade? (Describe in not more than 100 words)

2. Explain in detail of how the BMC has regulated utilisation/trade of bio-resources in the BMC jurisdiction. (Describe in not more than 100 words)

3. What are the ABS opportunities available in the area of your jurisdiction? Specify the key terms and conditions for the same. (Describe in not more than 200 words)

4. What are the monetary and non-monetary benefits sought for or from the external party?

5. Which are the species involved under the ABS system? (Describe in not more than 100 words)

6. Has the prior informed consent of the BMC been taken by the external agency with whom ABS agreement is signed?

7. What are the rules/ regulations/ customary laws formulated for the protection of natural resources in your area? (Describe in not more than 200 words)

8. What is the collection fee/charges levied on the persons for accessing or collecting any biological resource for commercial purpose by the BMC? How is the money used? (Describe in not more than 150 words)

9. Give a brief note on terms and conditions imposed on the user.

AREAS OF WORK

1. Specify the major areas of achievements and the exemplary work done by the BMC since inception. (Describe in not more than 250 words)

2. Specify the innovative mechanisms employed by the BMC to attain its goals. (Describe in not more than 250 words)

3. Explain about the modern technologies that the BMC is utilising (if any) in carrying out its works. (Describe in not more than 250 words)

SOURCES OF FUNDING

1. Does the BMC maintain any bank account? If yes, provide the details

2. Specify if the annual reports are made and submitted to concerned body/ authority by the BMC.

3. How many reports have been submitted since the BMC was formed?

4. What are the sources of funding? Please provide with details

COMMUNITY RESOURCES

Cash or kind (Specify)

1. Has the BMC been able to get funds by leveraging government schemes?

EXTERNAL

1. Has the BMC been able to get funds from any external agency/donor? (National/International/Government/State/Corporate Body)

RECORD/DATA MAINTENANCE

1. Does the BMC have a dedicated place to maintain various records/data?

2. Has the records/data been digitalised?

3. Does the BMC have a dedicated person for digitalisation?

4. Is the available data being analysed for further actions?

REVIEWING

1. Explain in detail about BMC review meetings. How often they are conducted and who are the main attendees?

2. What are some of the important resolutions taken in the recent meetings? (Describe in not more than 300 words)

VISION

1. What is the future plan of action of the BMC? (Describe in not more than 250 words)

PART D

DECLARATION

I/We hereby declare that

1. The applicant meets eligibility criteria as specified by the NBA.
2. The information provided in the application is true and correct.
3. I/We understand that providing any wrong or incorrect information will lead to disqualification of applicant and will be liable for legal action.

Date:

Name:

Place:

Signature:

Annexure - 1b is to be submitted in word format within the prescribed deadline at the email id : bdawards2023@nbaindia.in



NATIONAL BIODIVERSITY AUTHORITY

India Biodiversity Awards 2023 - Nomination Form

Category: Incentivizing Access and Benefit Sharing

PART A

I APPLICANT DETAILS

a) Name of the applicant / nominee (In case applicant is an institution / corporate, give name of the institution / corporate here)	
b) Address (With pincode)	
c) Name of a contact person (In case applicant is an institution/ corporate)	
d) Phone No. (Please give landline no. with STD code)	
e) Mobile No.	
f) E-mail Address	
g) Website	

II FACILITATOR DETAILS (To be filled only if applicant is nominated by another person)

a) Name of the Facilitator	
b) Address of Facilitator (With pincode)	
c) Phone No. (Please give landline no. with STD code)	
d) Mobile No.	
e) E-mail Address	
f) Website	

PART B

I ABSTRACT

Why the applicant should be considered for award (up to 200 words)

II REFERENCES

Please give Names, Address, Contact number, e-mail Address of 3 persons who knows about your work				
S. No.	Name	Address	Mobile Number	E-mail Address
1				
2				
3				

PART C

QUESTIONNAIRE

1. Name of the bio-resource and/or associated traditional knowledge and practices (Not more than 100 words)

--

2. What is the use of the bio-resources and/or associated traditional knowledge and practices mentioned above? (Not more than 100 words)

--

3. Have you entered into any legally binding agreement with NBA/SBB/BMC for sharing of benefits? If yes, since when and the modus operandi?

--

4. Please specify date and with whom was the ABS agreement signed?

--

5. What is the nature and extent of benefit sharing? (Not more than 150 words)

6. Does this conform to the ABS Guidelines notified by Government of India?

7. Were the terms of agreement finalized after discussions with the communities or concerned organization? (Not more than 150 words)

8. How is the enforcement of the agreement monitored and by whom? Is it monitored by NBA /SBB/ BMC? (Not more than 100 words)

9. How is sustainable extraction and conservation ensured while accessing the resource? (Not more than 150 words)

10. How do you think that the model has potential to be replicated by others? (Not more than 150 words)

11. How much monetary benefits has been generated through the initiative in the last 3 years?

12. Have any non-monetary benefits been given? If yes, describe in not more than 250 words.

PART D
DECLARATION

I/We hereby declare that

1. The applicant meets eligibility criteria as specified by the NBA.
2. The information provided in the application is true and correct.
3. I/We understand that providing any wrong or incorrect information will lead to disqualification of applicant and will be liable for legal action.

Date:

Name:

Place:

Signature:

Annexure - 1c is to be submitted in word format within the prescribed deadline at the email id : bdawards2023@nbaindia.in



NATIONAL BIODIVERSITY AUTHORITY

India Biodiversity Awards 2023 - Nomination Form

Category: Best Peoples' Biodiversity Register

PART A

I. SBB DETAILS (All applications in BMC category should be forwarded through respective SBBs)

a) Name of the SBB	
b) Name of the Forwarding Officer	
c) Designation of Forwarding Officer	
d) Attach the Forwarding Letter duly signed by Officer of SBB	<<Attach >>

II. BMC DETAILS

a) Name of the BMC	
b) Address (With pincode)	
c) Name of a contact person	
d) Phone No. (Please give landline no. with STD code)	
e) Mobile No.	
f) E-mail Address	
g) Website	
h) Geographical Area of the BMC	
i) Population under the BMC	
j) Date of BMC constitution	
k) Date of completion of PBR preparation	
l) Duration of PBR preparation	
m) Habitat and Topography	

III FACILITATOR DETAILS (To be filled only if applicant is nominated by another person)

a) Name of the Facilitator	
b) Address of Facilitator (With pincode)	
c) Phone No. (Please give landline no. with STD code)	
d) Mobile No.	
e) E-mail Address	
f) Website	

IV ATTACH SOFT COPY OF PBR (As a password protected document)

<<Attach>>

V REFERENCES

Please give Names, Address, Contact number, e-mail Address of 3 persons who knows about your work				
S. No.	Name	Address	Mobile Number	E-mail Address
1				
2				
3				

PART B**I ABSTRACT**

Why the PBR should be considered for award (up to 200 words)

PART C

QUESTIONNAIRE

INVOLVEMENT OF STAKEHOLDERS

1. Did the BMC involve the local communities or any external agency or both in the preparation of PBR?

2. Who are the main contributors who took part in PBR preparation (BMC members / NGO / other individuals or organization or group)

3. Details about how the local community was encouraged and made to get involved in PBR preparation.

4. Details about other external agencies / NGOs who contributed to PBR preparation – their role

5. Details of domain experts or educational or research institutions which contributed for PBR preparation.

6. Details about the contribution of various line departments in PBR preparation.

7. Details about the meetings held with various stakeholders during the entire process of PBR preparation
(No of Meetings, with whom, frequency of meetings etc)

DETAILS ON PBR PREPARATION

1. The total area under which biodiversity enumeration was done? (to be given in acres, hectares, or square kilometers)

2. Details about the various Vaidys, Hakims and Traditional Knowledge holders who were consulted in PBR preparation.

3. Details about the various Traditional knowledge holders who were consulted in PBR preparation.

4. Specify the traditional knowledge recorded in PBR unless it is treated as confidential. (Not more than 150 words)

5. Did the BMC receive any technical or financial support from NBA/SBB for the preparation of PBR? If yes, how much? (Not more than 100 words)

6. Details of support (technical or financial) received from other external agencies for the preparation of PBR

DOCUMENTATION OF BIOLOGICAL DIVERSITY

1. What are the different categories / taxa in which the various species and varieties are documented? How the different categories were decided?

2. Specify the total number of plants and animals recorded – both wild and domesticated.

3. Specify whether any endemic species/varieties are recorded in PBR? Give brief details?

4. Specify whether any threatened/rare species are recorded in PBR. Give brief details on the same.

5. Specify whether the uses of the bio-resources identified and documented in the PBR? Give brief details on the same.

6. Whether conservation measures of any species is documented in the PBR? Give brief details on the same.

ACCESS AND GRANTS TO BR & TK

1. Details on benefits sharing derived based on the documentation in PBR.

2. Whether the list of bio-resources that have potential for trade (and hence ABS) have been identified and documented. Give brief details.

3. Details about the record of collection fee imposed (levy) by BMC for collection/utilization of bio-resources.

USAGE OF DIGITAL TECHNOLOGY IN PBR PREPARATION

1. Whether the PBR has been digitalized? if so, when was it digitalized completely?

2. Describe the methodology followed for digital documentation including the specific tools/ technology used. (100 words)

3. Whether any citizen science platforms were used to collect information on the biological diversity?

4. Details of agencies, organizations, departments involved in digitalization of the PBR.

UPDATION AND RENEWAL OF DATA IN PBR

1. When was the PBR last updated? What were the details updated?

2. Describe the methodology followed for continuous updation of PBR.

PART D

DECLARATION

I/We hereby declare that

1. The applicant meets eligibility criteria as specified by the NBA.
2. The information provided in the application is true and correct.
3. I/We understand that providing any wrong or incorrect information will lead to disqualification of applicant and will be liable for legal action.

Date:

Name:

Place:

Signature:

Annexure - 1d is to be submitted in word format within the prescribed deadline at the email id : bdawards2023@nbaindia.in

