



राष्ट्रीय जैव विविधता प्राधिकरण National Biodiversity Authority

(An Autonomous and Statutory Body of Ministry of Environment, Forest and Climate Change, Government of India)



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No. NBA/3/390/2025/A287/2025-26/ 628


Dated: 3rd June 2025

OFFICE MEMORANDUM

Sub: Issue of amended guidelines for Biodiversity Samrakshan Internship Programme(BSIP).

National Biodiversity Authority(NBA) has revised the Guidelines for Biodiversity Samrakshan Internship Programme(BSIP). These guidelines were placed before the 73rd Authority as Agenda 73.15 and the Authority has approved the same.

The revised guidelines shall come into effect from the date of issuance of this Office Memorandum and will supersede all previous instructions on the subject.


(B. Balaji)
Member Secretary

To

1. Accts. Offr.,
2. All sections
3. PS to Chairperson/PS to Secretary
4. Guard file.

Contents	Page
1. Introduction	3
2. Background	3
3. Objectives of the Internship Programme	4
4. Eligibility to Apply for the Internship Programme	4
5. Internship Selection Process	5
6. Internship Programme Management	5
<i>a. Allotment of Interns</i>	<i>5</i>
<i>b. Orientation for Interns</i>	<i>5</i>
<i>c. Stipend of Interns</i>	<i>5</i>
<i>d. Leave</i>	<i>6</i>
<i>e. Travel Expenses</i>	<i>6</i>
<i>f. Communication with NBA</i>	<i>6</i>
<i>g. Training Programme conducted by NBA</i>	<i>6</i>
7. Role of Interns	6
8. Monitoring & Evaluation of Internship	7
9. Disciplinary Action	8
10. Health	8
11. Completion of Internship	8
12. Instruction to the SBBs/UTBCs	9

INTRODUCTION

The National Biodiversity Authority (NBA), in accordance with the “**National Education Policy (NEP) 2020**, which stresses on holistic education including internships and education pertaining to environment awareness at all levels, and **Sustainable Development Goal-4 (SDG-4)**, which states that “*ensure inclusive and equitable quality education and promote lifelong learning opportunities for all*” by 2030, wishes to engage dynamic and creative young candidates as interns, who are willing to learn about biodiversity conservation and natural resource management (NRM); support the projects of MoEFCC and NBA in various States and Union Territories; and technically assist the State Biodiversity Boards/UT Biodiversity Councils in discharge of their mandates. Interns will be placed in MoEFCC, New Delhi, NBA, Chennai and the State Biodiversity Boards (SBB)/UT Biodiversity Councils (UTBC) across the country for a period of 12 months. The year-long Internship Programme started as a NBA-UNDP collaborative endeavor in 2020 with 15 interns. The number of intern intake has gone upto 40 in the year 2024. The interns will be part of the institution where they are placed and assist the organization with their mandates. Upon completion of the Internship Programme the interns will serve as the Ambassadors of the Biological Diversity Act (2002). The interns are expected to study the National Biodiversity Strategy and Action Plan (NBSAP) and also the respective State Biodiversity Strategy and Action Plan (SBSAP) and assist NBA/SBBs/MoEFCC in implementing them. Further they are expected to be conversant with the Biodiversity (Amendment) Act, 2023, Amended rules, Nagoya Protocol etc.

2. Background

The Biodiversity Samrakshan Internship Programme (BSIP), started as a NBA-UNDP collaborative endeavor in 2020 with 15 interns with an aim to inculcate the concept of Biodiversity Conservation and Natural Resource Management (NRM) in young students.

The second cycle was launched by Shri. Prakash Javadekar, the then Union Minister for Environment, Forests & Climate Change, during the online Celebrations of the International Day for Biological Diversity (IDB) in 2020. Twenty interns were selected in the second cycle.

The third batch was launched by the then Minister of State for Environment, Forests & Climate Change, Shri Babul Supriyo during the online celebrations of the International Day for Biological Diversity (IDB) in 2021. Twenty-five interns were selected for the third cycle.

The 4th cycle was launched by Shri Bhupender Yadav, Union Minister for Environment, Forests and Climate Change during the IDB celebrations held on May 22, 2022. Twenty-five

5. Internship Selection Process

- The interns shall be selected based on an all-India competitive examination conducted by the NBA. The pattern will be as below:
 - a. Multiple Choice Questions (MCQ) - 50 numbers.
 - b. Essay type - To answer any two out of the five choices.
- Selection will be based on the marks obtained in the online examination.
- In case any intern does not join or leaves within a period of one month the internship, the vacant position would be filled through a panel of interns kept as reserve candidates.

6. Internship Programme Management

a. Allotment of Interns

- The interns selected will be allocated for a period of 12 months to
 - MoEFCC.
 - NBA.
 - SBBs/UTBCs.
 - Any other relevant organization.

b. Orientation for Interns

- The interns come from various backgrounds and hence will be given a 10 day Orientation by hybrid/ online mode to introduce them to the activities pertaining to the MoEFCC, NBA, SBB, BMC and the legislations involved.
- The Orientation will include online lectures by eminent personalities and webinars in the field of Biodiversity Conservation, Natural Resource Management and related fields.

c. Stipend of Interns

- The NBA will pay an amount of Rs. 23500/- per month as stipend to the Interns upon submission of a work done report duly authenticated by the Member Secretary or any official authorized by the Competent Authority at the place of allocation
- Upward revision of stipend will be considered subject to extension beyond one year and based on performance of Interns. Decision of the Competent Authority will be final.



- The primary work of the interns will be decided by the authorities at the place of allocation of the interns.
- The interns shall submit their work done report to the Administrative Officer, National Biodiversity Authority, for the period between 26th of a month to 25th of the next month (for eg.: March 26 - April 25), forwarded through the official to whom they report at their respective places of allocation.
- Interns are required to actively take part in the activities at their respective places of allocation.
- The NBA, in consultation with the SBBs/UTBCs, from time to time may give additional assignments to the interns. Proof of completion of such assignments is mandatory for the award of certificate.
- Interns shall not, except with the previous sanction of NBA during their internship, publish a book or a compilation of article or participate in a radio broadcast or contribute an article or write a letter to any newspaper(s) or periodical either in his/her own name or anonymously or pseudonymously in the name of any other person, if such book ,article, broadcast uses any information he/she may gather as part of their internship.
- The interns may not indulge in activities that are against the interests of the MoEFCC, NBA, SBBs/UTBCs, State Governments and the Union of India.
- The interns need to submit a **non-disclosure certificate** at the time of joining the internship in the prescribed format.

8. Monitoring & Evaluation of interns

- The performance of the interns will be assessed periodically once in three months, in consultation with the Authorities at the place of allocation.
 - If found **unsatisfactory**, the interns will be issued with a warning letter by the NBA.
 - If the intern does not show satisfactory improvement, the intern will be served with one week notice to leave the Programme.
- The SBBs/UTBCs may independently review the progress of the interns for their performance and act accordingly.



12. Instructions to the SBBs/UTBCs

- The interns will report to the Member Secretary of the SBB/UTBC.
- The monthly work done report of the intern has to be attested by the Member Secretary before sending it to NBA.
- If the Member Secretary at the SBB/UTBC is on official tour and away from the Board / Council shall designate an official to verify and authorize the monthly work done report of the intern and submit the same by the 26th of every month.
- The interns shall be allotted to different sections at regular intervals at their respective places of allocation to ensure that the intern is exposed to various activities. However, this is at the discretion of the SBB/UTBC.
- The interns are required to attend the IDB celebrations conducted by the NBA, by being part of the stall to be put up by the SBB/UTBC.
- The interns shall attend to any other tasks assigned by the concerned SBBs/UTBCs respectively from time to time.
- The SBBs/UTBCs are requested to ensure that the interns are permitted to attend the Training Programme conducted by NBA in July every year.

