



Government of India
NATIONAL BIODIVERSITY AUTHORITY
5th Floor, TICEL Biopark, CSIR Road, Taramani, Chennai – 600 113

F. No. 2-1/2004/ADMN/NBA/2017-18/

Dated:30th October, 2017

NOTIFICATION

Subject: Filling up of various posts in National Biodiversity Authority, Chennai
on deputation-Regarding

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Applications are invited for filling up of the following posts on deputation, as the case may be, in the National Biodiversity Authority (a Statutory Body under Ministry of Environment, Forest and Climate Change established under Sec.8 of the Biological Diversity Act, 2002) having its headquarters at Chennai.

Details of the post	Eligibility
Accounts Officer (Group 'A' Non – Gazetted (Ministerial)) VI CPC: Pay Band – 3 - Rs.15600 – 39100 + GP 5400/- VII CPC: Level 10 – (Rs. 56100- Rs. 177500) (On Deputation Only)	Officers of the Central or State Governments: (a) (i). holding analogous post on regular basis; or (ii). holding post in the erstwhile Pay Band Rs.9300-34800 + G.P.4800 (7500-12000 RS/96) or equivalent in the parent cadre/ state department on regular basis for at least two years; or (iii).holding posts in the erstwhile Pay Band Rs.9300-34800 + G.P.4600 (6500-10500 RS/96) or equivalent in the parent cadre/state department for at least five years and (b) having experience in the relevant field as well as in the administration.
Assistant (Office/Computer Assistant) (Group 'B' Non-Gazetted (Ministerial)) VI CPC: Pay Band – 2 - Rs. 9300	Officers of the Central or State Governments: (a) (i). holding analogous post on regular basis; or (ii). holding post in the erstwhile Pay Band Rs.5200-20200 +G.P.2400 (4000-6000 RS/96) or equivalent in the parent cadre/ state

<p>– 34800 + GP Rs. 4200/- VII CPC: Level 6 – (Rs.35400 - Rs. 112400)</p> <p>(On Deputation Only)</p>	<p>department on regular basis for at least ten years; and</p> <p>(b) having experience in the relevant field as well as in the administration.</p>
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Note:

I. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department shall not ordinarily exceed three years.

II. The maximum age limit for appointment on deputation shall not be exceeding **56 years as on the closing date of receipt of applications at NBA. The deputation will also be governed by Government of India DoPT O.M No.6/8/2009-Estt. (pay II) dated 17th June 2010 on the subject, as amended from time to time.**

III. Disqualification: - No person –

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post.

Provided that the National Biodiversity Authority may in consultation with the Central Government, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this condition.

IV. Power to relax:

Where the National Biodiversity Authority is of the opinion that it is necessary or expedient so to do, it may, by order, for reason to be recorded in writing, and in consultation with the Central Government, relax any of the provisions of these conditions with respect to any class or category of persons.

- V. The selection for the post of Accounts Officer will be made on the basis of Personal Interview of shortlisted eligible candidates. In the case of Assistant selection will be made on the basis of record of service subject to the eligibility.
- VI. For details regarding the organization, log on to www.nbaindia.org.
- VII. Interested candidates possessing the requirements of the post may apply in the prescribed format (**Annexure**) **through proper channel** supported by copies of certificates relating to educational and vocational qualifications, date of birth and experience duly indicating the name of the post applied for on the envelope. Incomplete applications will be rejected and no correspondence in this regard will be entertained. **Only such applications forwarded through proper channel will be considered for selection.**
- VIII. Application along with Vigilance clearance, Integrity certificate, Details of penalty, if any, imposed during the last 5 years and attested copies of APAR for the last 5 years (From 2012-13 to 2016-17) must reach the **Administrative Officer, National Biodiversity Authority, 5th Floor, TICEL Biopark, CSIR Road, Taramani, Chennai – 600 113 within 30 days from the date of publication of this advertisement in the Employment News.** Advertisement and format of application are also available in NBA website viz www.nbaindia.org.
- IX. Applications received through email will not be entertained.

Administrative Officer, NBA

- (i) The date of initial appointment in Government:
 - (ii) The period of appointment on deputation:
 - (iii) Name of the parent office / organization (with address)
to which you belong
8. Details of trainings undergone, if any:
9. Please mention details of appreciation / outstanding work done, if any, which was duly recognized by the higher authority.
10. Declaration:

I hereby solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief.

Place: _____ Signature

Date: _____ Name of the applicant

Address

**TO BE FILLED BY THE PARENT
DEPARTMENT/EMPLOYER**

- Certified that:
1. The service particulars given by the applicant are verified with reference to service records and found correct.
 2. Attested copies of APAR for the last 5 years are enclosed (From 2012-13 to 2016-17).
 3. Details of penalties imposed, if any, during the last 5 years are attached.
 4. Vigilance Clearance & Integrity Certificate are attached.

In the event of selection of the candidate, he/she will be relieved immediately from this department.

Signature of the Competent Authority

Name & Designation.....

Organization

Telephone / Mobile