



## NATIONAL BIODIVERSITY AUTHORITY

(An Autonomous and Statutory Body of the Ministry of Environment, Forest & Climate Change, Government of India)

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F.No.12/1/2011-GEF/NBSAP/23-24 (pt.)/971

Dated: 29.07.2023

### OFFICE ORDER

**Sub: Constitution of a Working Group to contribute and review the National Biodiversity Strategy and Action Plan (NBSAP) that is under development following the adoption of Kunming-Montreal Global Biodiversity Framework by the CBD in December, 2022.**

**Ref: MoEFCC O.M. F.No.C-12023/2/2023-CS.III (Biodiversity) Division dated 29.03.2023.**

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Convention on Biological Diversity (CBD) incorporates two mandatory unqualified obligations i.e., preparation of National Biodiversity Strategy and Action Plan (NBSAP) under Article 6 and National Reports under Article 26. NBASP is the main instrument for implementing the Convention at the National Level. Following the adoption of the Kunming-Montreal Global Biodiversity Framework (KM-GBF), at the COP-15 of the CBD, it is desired to have India's NBSAP revised/updated in alignment with KM-GBF goals and targets.

In view of the above, a NBSAP (2023/2024 to 2030) is to be developed along with the identification of national targets as per the national circumstances and priorities in alignment with KM-GBF. Accordingly, it has been decided to constitute a Working Group (WG) as given below to contribute inputs and review the chapters/sections being developed by the Consultant/Agency/Area specific experts to make it holistic and implementable.

1	Chair	Dr. V. Rajagopalan, IAS (Retd.), Formerly, Secretary, Ministry of Environment, Forest & Climate Change, Gol, Chennai.
2	Co-chair	Dr. Mohit Gera, IFS (Retd.) Formerly, PCCF and HoFF, Jammu & Kashmir.
<b>MEMBERS</b>		
3	Director General, ICFRE or his representative	Indian Council of Forestry Research and Education (ICFRE), Dehra Dun.

4	<b>Secretary (DARE) &amp; Director General (ICAR) or his representative</b>	Indian Council of Agricultural Research (ICAR), Krishi Bhavan, New Delhi.
5	<b>Smt. A. Vani Prasad, IAS</b>	Director General, Environment Protection Training and Research Institute (EPTRI) & Principal Secretary to Govt. of Telangana, Hyderabad.
6	<b>Dr. R. Shoba, IFS (Retd)</b>	Former PCCF and HoFF, Telangana, & Advisor (Forest Affairs), Govt. of Telangana, Hyderabad.
7	<b>Dr. Dhananjai Mohan, IFS</b>	Chairperson, Uttararakhand, State Biodiversity Board & Principal Chief Conservator of Forests, Dehradun.
8	<b>Dr. Sujata Arora</b>	Formerly, Advisor, Ministry of Environment, Forest and Climate Change & Primary National Focal Point (NFP) for Convention on Biological Diversity (CBD), New Delhi.
9	<b>Professor C.R. Babu</b>	Professor Emeritus, Centre for Environmental Management of Degraded Ecosystems (CEMDE), University of Delhi.
10	<b>Dr. Ruchi Pant</b>	Head, NRM & Biodiversity, United Nations Development Programme, New Delhi.
11	<b>Shri. I.Anwardeen, IFS,</b>	Additional Principal Chief Conservator of Forests, Chief Mission Director, Green Tamil Nadu Mission, Chennai.
12	<b>Dr. Alka Rao</b>	Principal Scientist, CSIR-Institute of Microbial Technology (CSIR-IMTECH), Chandigarh.
13	<b>Dr. Neelima Jerath</b>	Director General, Pushpa Gujral Science City, Kapurthala, Punjab.
14	<b>Shri. T. Vinod Rao</b>	Chairman, Krishi Vigyan Kendra - Medak, Telangana.
15	<b>Director or his representative</b>	Botanical Survey of India, CGO complex, 3rd MSO Building, Salt Lake City, Kolkata.
16	<b>Director or her representative</b>	Zoological Survey of India, Prani Vigyan Bhawan, M-Block, New Alipore, Kolkata.
17	<b>Executive Director</b>	M.S. Swaminathan Research Foundation, Taramani, Chennai.
18	<b>Dr. Sarat Babu Gidda</b>	Former Secretary, NBA & Head, Biodiversity Science Policy and Governance of the CBD, Montreal.
19	<b>Dr. Ravindra Singh</b>	Director, Indo-German Biodiversity Programme (IGBP), GIZ, New Delhi.


20	Dr. P Krishnan	Director, Bay of Bengal Programme Inter-Governmental Organization, Chennai
<b>FOCAL POINT &amp; CONVENER</b>		
	Dr. B. Balaji, IFS	Secretary, National Biodiversity Authority, Chennai.
<b>COORDINATOR</b>		
	Dr. J.Soundrapandi	Project Officer, Gol-UNDP Biodiversity Finance Initiative, NBA, Chennai.

**2. Terms of Reference of the Working Group shall be as under: -**

- a) To undertake review of the India's first and second generation NBSAPs and develop a framework to prepare the NBSAP in line with the goals and targets of the KM-GBF, and collate all the relevant information.
  - b) To seek inputs and compile all relevant policies, programs, schemes that would form the basis of NBSAP including monitoring indicators/framework.
  - c) To undertake mapping of all programs, policies, schemes against the goals and targets of KM-GBF using the existing and new information generated from ongoing programmes of the Government, UN and Multilateral agencies and other Non-governmental organizations
  - d) To assess the achievements (including due to the ongoing programs/schemes) with regard to goals and targets with the outlay of finances from government/other sources through monitoring indicators/framework, as suggested under KMGBF.
  - e) To hold consultations (2-3 workshops) with concerned Ministries/organizations as well as experts/consultants to seek inputs/feedback.
  - f) To prepare and finalize a preliminary draft of NBSAP including monitoring indicators/framework
  - g) To interact with various Ministries/Departments of Gol and States as per the requirement
- 3.** The Working Group may invite other Experts/ Professionals/ Civil servants to the meetings whenever required as special invitee with the prior approval of NBA.
- 4.** The NBA may amend the ToRs, if required.

5. The tenure of the committee shall be **SIX MONTHS** from the date of issue of this order and can be extended as per the requirement.
6. The NBA reserves the right to add more members from different Ministries/Departments of Gol and States as and when required.
7. The guidelines for the Working Group shall be as referred to in **Annexure**.

This issue with the approval of the Competent Authority.

  
(Dr. B. Balaji) 29/12/20  
Secretary, NBA

## ANNEXURE

### GUIDELINES

The following guidelines are issued for proper conduct of the meetings of the Working Group to achieve the expected outcomes.

1. This Working Group is being constituted mainly to advise NBA on technical, techno-legal, administrative, scientific, statutory and miscellaneous matters pertaining to the preparation of NBSAP, in line with KM-GBF adopted at the meeting of CoP-15 at Montreal.
2. The Chair, Co-chair and Members are requested to kindly make it convenient to attend the meeting at the fixed venue and time. The NBA will arrange transport from airport / railway station / bus stand to and from the venue of the meeting.
3. The travel cost by Air (Air India - economy class) / train / AC taxi / road mileage etc., incurred by the Chair, Co-Chair and the Members / Special Invitees will be reimbursed on production of the tickets / boarding pass along with bills in the prescribed format provided by NBA. The lodging and boarding will be provided by the NBA.
4. As per the directions issued by the Ministry of Finance vide O.M. No. No.19024/2212017-E. IV, dated 19 July, 2017, the Members are required to purchase the ticket from three authorized travel agents viz. M/s Balmer Lawrie & Company limited (BLCL), M/s Ashok Travels & Tours (ATT) and Indian Railways Catering and Tourism Corporation Ltd. (IRCTC).
5. The Chair and Co-chair of the Working Group are entitled for an amount of Rs.6000/- as sitting fee per day. Members and other Special Invitees are entitled for an amount of Rs.4000/- as sitting fee per day.
6. As per O.M. No. 19047/10/2016-E-IV dt 12/4/2017 issued by Ministry of Finance, non-official members alone are entitled to draw sitting fees for attending the meetings. The definition of Non-official members as per OM are as follows: "For the purpose of grant of sitting fee only such persons are to be considered as Non-Officials who are not employed in any institution / organization / body funded by the Central Government".
7. The Chair, Co-chair and members may preferably arrive at the city of venue one-day in advance before the scheduled date of meeting.

8. The Working Group is requested to submit the proceedings / minutes / summary of the discussions to the NBA duly authenticated by all the members. In order to finalize and submit proceedings / minutes of the meeting on the same day, outstation members are requested to plan their return journey on the next day of the meeting. Under exceptional circumstances the Chairman may get the proceedings / minutes finalized at later dates and send the document to NBA duly authenticated by all members (through e-mail) who were present in the meeting. In such case, a lump sum of Rs.2000/- will be paid to the Chairman to meet the postal expenses, mobile, internet charges and cost of secretarial assistance at his place of stay on request. For payment of lump sum, a self-declared certificate to the effect that the expenditure has been incurred for the above purpose has to be furnished by the Chairman.
9. In the absence of Chair, the Co-chair will conduct the proceeding of the meeting.
10. The Chair, Co-chair and Members may kindly exchange notes and views through internet on the subject area to be discussed during the meeting.
11. Given the sensitivity and nature of deliberations of the WG, members are requested not to engage in any bilateral discussion with the non-members regarding to subject matter. However, they may discuss only scientific / legal / technical aspects with others without disclosing the purpose for which it is required.
12. The Secretary, NBA is authorized to invite, as and when required, any other experts / professionals / civil servants to the meetings of the Working Group as special invitees.
13. The NBA reserves the right to dissolve the Working Group without assigning any reason.
14. The Chairman is vested with powers to constitute sub-committees to contribute and review specific chapters.

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To


1. **Dr. V.Rajagopalan, IAS (Retd.)**, Former Secretary, Ministry of Environment, Forest & Climate Change, Gol, 3E, Anand, Janani, Second Seaward road, Valmiki Nagar, Thiruvannamiyur, Chennai-600041. Tamil Nadu. Mob.No. 9717776408. E-mail: vrgiyer@gmail.com
2. **Dr. Mohit Gera, IFS (Retd.)** Formerly, PCCF and HoFF, Jammu& Kashmir Forest Department & Chairman, J&K Biodiversity Council. Mob.No. 9412053296. Email: mohitgera87@gmail.com
3. **Director General or his representative**, Indian Council of Forestry Research & Education, P.O. New Forest, Dehra Dun - 248 006. Tel. 135-2759382, 2224333. Email: dg@icfre.org. [*nominated Director, International Cooperation*, Indian Council of Forestry Research and Education, Dehradun 248006. Contact No.: - 0135-222 4831 (o). Email: dir\_pic@icfre.org].
4. **Secretary (DARE) & Director General (ICAR)**, Krishi Bhavan, New Delhi-110 001. Phone: (Off.) 91-11-23388991-9. E-mail: dg.icar@nic.in. [*nominated Dr. D. K. Yadava*, ADG (Seed), ICAR, Krishi Bhawan, New Delhi - 110001. Tel. No.011- 23382257; Mob. No. 9868537641; Email: adgseedicar@gmail.com].
5. **Smt. Vani Prasad, IAS**, Director General, Environment Protection Training and Research Institute (EPTRI) & Principal Secretary to Govt. of Telangana, 91/4, Gachibowli, Hyderabad. Mob.No.99122 90444. Tel.No.+91 40 29342151. Email: dgeptri@gmail.com
6. **Dr. R. Shoba, IFS (Retd)**, Former PCCF and HoFF, Telanagana, & Advisor (Forest Affairs), Govt. of Telanagana, Dulapally, Hyderabad – 500100. Mob.No. 9491053220. Email: sobharoyyuru@gmail.com
7. **Dr. Dhananjai Mohan, IFS**, Chairperson, Uttarakhand, State Biodiversity Board & Principal Chief Conservator of Forests, Uttarakhand Biodiversity Board, 423, Indira Nagar Colony, Dehradun – 248006. Mob.No.9410393193 Email: dhananjai089-ifs@gov.in, sbboard-uk@gov.in
8. **Dr. Sujata Arora**, Formerly Advisor, Ministry of Environment, Forests and Climate Change & Primary National Focal Point for Convention on Biological Diversity (CBD), New Delhi. Mob.No. 9313502400. Email: arorasujata@gmail.com
9. **Prof. C.R. Babu**, Professor Emeritus, Centre for Environmental Management of Degraded Ecosystems (CEMDE), University of Delhi. Delhi - 110 007. Phone No. 011-27666237. Mob.No. 98150 86709. Email: [crbabu26@gmail.com](mailto:crbabu26@gmail.com); [crb26@hotmail.com](mailto:crb26@hotmail.com);

10. **Dr. Ruchi Pant**, Head, NRM & Biodiversity, United Nations Development Programme, 55, Lodhi Estate, New Delhi-110003. Mob: +91-9810556540. Email: ruchi.pant@undp.org
11. **Shri. I.Anwardeen**, IFS, Additional Principal Chief Conservator of Forests, Chief Mission Director, Green Tamil Nadu Mission, Chennai-15. Tamil Nadu. Mob.No. 9443344120. E-mail: pmutbgp@gmail.com
12. **Dr. Alka Rao**, Principal Scientist, Lab #P206, GNR Protien Centre, CSIR-Institute of Microbial Technology (CSIR-IMTECH), Chandigarh – 160036. Mob.No. 9915017172. Email: raoalka@imtech.res.in.
13. **Dr. Neelima Jerath**, Director General, Pushpa Gujral Science City, Jalandhar, Kapurthala Road, Kapurthala, Punjab. Mob: 9779037002 / 9417555857; neelimakj@gmail.com
14. **Shri. T. Vinod Rao**, Chairman, Krishi Vigyan Kendra – Medak, Tuniki, Kowdipally, Medak Telangana - 502 316 Mob.No. 75690 39441. Email: kvkmedak2@gmail.com;
15. **The Director or his representative**, Botanical Survey of India, CGO complex, 3rd MSO Building, Salt Lake City, Kolkata-700 064. Tel.No. 033- 23344963. Mob.No. 9436105299. Email: [aamao@bsi.gov.in](mailto:aamao@bsi.gov.in); [hq@bsi.gov.in](mailto:hq@bsi.gov.in);
16. **The Director or his representative**, Zoological Survey of India, Prani Vigyan Bhawan, M-Block, New Alipore Kolkata-700053. Mob.No. 9831147894. Email: director@zsi.gov.in; dhritibanerjee@gmail.com
17. **Executive Director**, M.S. Swaminathan Research Foundation, 3<sup>rd</sup> Cross Street, Institutional area, Taramani, Chennai 600113. Tel.No. 044-22541229, 22542699. Mob.No. 9444904765. Email: executivedirector@mssrf.res.in
18. **Dr. Sarat Babu Gidda**, Former Secretary, NBA, Ex-Senior Programme Management Officer & Head, Biodiversity Science Policy and Governance of the CBD, Montreal, Canada. Kakinada, Andhra Pradesh. Mob.No.9391201474 Email: sarat.gidda@gmail.com
19. **Dr. Ravindra Singh**, Director, Indo-German Biodiversity Programme (IGBP), GIZ Office New Delhi, 46 Paschimi Marg, Vasant Vihar, New Delhi 110057. Mob.No.9910996768. Email: ravindra.singh@giz
20. **Dr P Krishnan**, Director, Bay of Bengal Programme-Inter-Governmental Organisation, 91, Saint Mary's Road, Abhirampuram, Chennai - 600 018. Tamil Nadu, India. Mob.No.9498050062. Email: krishnanars@bobpigo.org



**21. Dr. B. Balaji, IFS, Secretary, National Biodiversity Authority, Chennai.**  
Mob.No.9412050565. Email: secretary@nba.nic.in

**22. J.Soundrapandi, Project Officer, Gol-UNDP BIOFIN, National Biodiversity Authority, Gol, 5<sup>th</sup> Floor, TICEL Biopark, CSIR Road, Taramani, Chennai-600113. Tamil Nadu, India. Mob.No.+91- 9841951267. Email: soundrapandi@nbaindia.in; jeyaram.soundrapandi@undp.org.**

  
(Dr. B. Balaji)  
Secretary, NBA 29/7/20



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F.No.12/1/2011-GEF/NBSAP/23-24 (pt.)/1889

Dated: 26.10.2023

### OFFICE ORDER

**Sub: Constitution of a Working Group to contribute and review the National Biodiversity Strategy and Action Plan (NBSAP) that is under development following the adoption of Kunming-Montreal Global Biodiversity Framework by the CBD in December, 2022.**


**Ref: NBA Officer F.No.12/1/2011-GEF/NBSAP/23-24 (pt.)/971 dated 29.07.2023 (copy enclosed)**

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In continuation of NBA's Office Order of even no. dated 29.07.2023 on the above mentioned subject, the undersigned is directed to convey the inclusion of the following as a Member in the previously constituted "Working Group to contribute and review the National Biodiversity Strategy and Action Plan (NBSAP)".

Sl.No.	Name and Designation	Position
21	<b>Smt. Vishaish Uppal</b> Director Governance Law and Policy WWF India 172-B, Lodi Estate New Delhi - 110003. Email: vuppal@wwfindia.net Mob:9818345439	Member


2. The Terms of References and tenure of the Working Group remains unchanged.
3. This is issued with the approval of the Competent Authority.

  
(Dr. B. Balaji)  
Secretary, NBA 26/10/23

To

1	Chair	Dr. V. Rajagopalan, IAS (Retd.), Formerly, Secretary, Ministry of Environment, Forest & Climate Change, Gol, Chennai.
2	Co-chair	Dr. Mohit Gera, IFS (Retd.) Formerly, PCCF and HoFF, Jammu & Kashmir.
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<b>COORDINATOR</b>		
	Dr. J.Soundrapandi	Project Officer, Gol-UNDP Biodiversity Finance Initiative, NBA, Chennai.

  
 (Dr. B. Balaji) 26/10/23  
 Secretary, NBA